Southwest Regional Human Rights Committee
Minutes
June 25, 2008
Oxbow Center, St Paul, VA
2:00-4:30 p.m.

The Southwest Regional Human Rights Committee met on Wednesday, June 25, 2008 at 2:00 p.m. at the Oxbow Center, St. Paul Virginia.

Committee Members Present: Elvera McLees,
Randy Johnsey,
Charles Stapleton,
Tracy Mullins

Committee Members Absent: Diane Evans,
Allen Hayden

Others Present: Kim Smith, Rachel's Haven
Shirley Beverly, Rachel's Haven
Janice Payne, Rachel's Haven
Stephanie Poe, Clearview
Rod McMurray Family Preservation Services
Nan Neese, Regional Human Rights Advocate
Sandra O'Keefe-Hicks, Creative Family Solutions
Sherry Dye, DePaul Family Services
Glenda Pollard, HopeTree Family Services
Key Taylor, PD1/Frontier Health
Dianne Wilson, Holston Home
Lorie Horton, Highlands Community Services

I. **Welcome and Introductions**

Nan Neese, Regional Human Rights Advocate announced that Chair, Mr. Randy Johnsey has been appointed the State Human Rights Committee. He will assume his appointment July 1, 2008. Ms. Neese presented a plaque in appreciation to Mr. Johnsey for his work with the Committee.

II. **Call to Order**

The Chair, Mr. Johnsey called the meeting to order. Introductions were made.

III. **Election of Chair**

Mr. Johnsey opened the floor for nominations for Chair of the Committee. Mr. Charles Stapleton nominated Dr. Elvera McLees. There being no other nominees, Mr. Johnsey called for a vote. The Committee unanimously voted for Dr. McLees to serve as Chair. Her term will begin at the August meeting.

IV. **Approval of Minutes**

The minutes of May 21, 2008 were reviews. Motion was made Mr. Stapleton and seconded by Ms. Tracy Mullins to approve the minutes as presented. Motion carried.

V. **Advocate's Report:**

Ms. Neese provided the Committee with the following updates:

- **Committee Membership-** As of July 2008 there will be two vacancies on the Committee. Affiliates are responsible for recruitment of potential Committee members. Consumer representation is needed on the Committee. If any Affiliate knows of a potential candidate, they can provide the individual's name and address to Ms. Neese and she will send the packet to the potential candidate or she will send the packet to the Affiliate to forward.
- **Reporting Forms** –Affiliates are reminded to use standard forms when reporting. They may contact Ms. Neese for copies of the forms.
- **Human Rights Policy and Procedure Review -** The Office of Human Rights are continuing to review policies. If any affiliate needs a policy reviewed more quickly, please notify Ms. Neese.
- **Complaint Resolution Procedures.** It has been noted that many affiliates have not revised their complaint resolution procedures to reflect revisions in the Human Rights Regulations. Affiliates are requested to review their complaint resolution policy and procedures, to ensure they are compliant with the revised regulations. If any affiliate finds their previous submission needs to be a revised, they may send the revision to Ms. Neese with a cover letter explaining the change.
- **Licensing regulations** are currently being revised by the Department Mental Health, Mental Retardation, and Substance Abuse Services web site.
- **Mandatory Outpatient Treatment –** The law goes into effect July 1, 2008. Ms. Neese may be contacted for assistance.

VI. **Receipt of Notice of New Locations or Services**

Ms. Lorie Horton requested the Committee's approval to extend Highlands Community Services' affiliation to include three new Day Treatment locations, Abingdon High School, John Battle High School, and Virginia High School. Motion was made by Ms. Mullins and second by Mr. Stapleton to extend the affiliation to include the above locations. Motion carried.

VII. **Pressley Ridge, In-Home Services – Update**

Ms. Wendy Unbarger reported that on July 17, 2008 Pressley Ridge was reviewed by the Department of Mental Health, Mental Retardation, and Substance Abuse Services (DMHMRSAS) Licensure. At that time they were not granted conditional license, due to not having properly qualified staff on site. She requested the Committee extend their temporary affiliations until they undergo a second review by Licensure. Motion was made by Dr. McLees and seconded by Ms. Mullins to extend provision affiliation for two additional meetings. Motion carried.

VIII. **Annual Human Rights Reports**

Rod McMurray presented the report to the committee. The report covers all the southwest service area for Family Preservation Services. Motion was made by Mr. Stapleton and seconded by Ms. Mullins to accept the report as presented. Motion carried.

IX. **Other Business**

The Committee planned to interview a potential Committee member, but the applicant was unable to attend due to a previous commitment.

X. **Adjournment**

There being no further business, Mr. Johnsey adjourned the meeting at 3:40 p.m.

Respectfully Submitted:

Lorie Horton,
Staff Liaison

Randy Johnsey,
Committee Chairperson