

**SOUTHWEST REGIONAL HUMAN RIGHTS COMMITTEE
MINUTES
December 12, 2007**

The Southwest Regional Human Rights Committee met on Wednesday, December 12, 2007 at 2:00 p.m. at the Highlands Community Services in Bristol, Virginia.

Committee Members Present: Randy Johnsey
 Elvera McLees
 Tracy Mullins
 Charles Stapleton
 Diane Evans

Committee Members Absent: Allen Hayden

Others Present: Nan Neese, DMHMRSAS - OHR
 Lorie Horton, Highlands CSB
 Carol Lett, Highlands CSB
 Jewel Haynes Cross Roads Point Inc.
 Sherry Dye, DePaul Family Services
 Amanda Bostic-Price, DePaul Family Services
 Michael Bush, Cumberland Mt. CSB
 Rebecca Scott, Dickenson County CSB
 Dona Blair, Clinch Valley Treatment Center
 Rodney McMurray, Family Preservation Srv. Inc.
 Sharon Taylor, Frontier Health
 Sharon O'Keefe-Hicks, Creative Family Solutions
 Sid Rhoton, Mountain Connections, Inc
 Todd Ross, Attorney
 Dianne Wilson, Holston Family Services
 Sherry McGlothlin, Cumberland Mt. CSB
 Jane Peay, Cumberland Mt. CSB
 Angie Hamilton, Pressley Ridge
 Shanda Dillion, Pressley Ridge
 Christy Salyer, Rachel's Haven
 Shirley Beverly, Rachel's Haven

I. Call to Order

Chairperson, Mr. Randy Johnsey called the meeting to order.

II. Welcome and Introductions

Introductions were made. Mr. Johnsey opened the floor for public comment.

Rod McMurray, Family Preservation Service, requested an item be added to the agenda under "Notification of New Locations or Services." Dona Blair, Clinch Valley Treatment Center requested to present the Annual Human Rights Report for the Clinch Valley Treatment Center. Both items were added to the agenda as requested.

III. Approval of Minutes

The minutes of the October 17, 2007 meeting were reviewed. Motion was made by Mr. Stapleton and seconded by Dr. McLees, to approve the minutes as presented. Motion carried.

IV. Advocate's Report

Ms. Nan Neese, Regional Human Rights Advocate provided the Committee with the following updates:

- **The Annual Human Right Restraint Report** is due to the Department of Mental Health, Mental Retardation, and Substance Abuse (DMHMRSAS) by 1/15/07. Ms. Neese is also to be provided a copy.
- **Annual Human Rights Reports** are due to Ms. Neese by 2/28/07. The reports are to cover the calendar year 2007. The reports will be presented to the Committee over the following year.
- **Annual Human Rights Reporting Schedule.** Affiliates were requested to indicate which of the 2008 meetings they plan to present their Annual Human Rights Report. A sign up sheet was distributed.
- **Notification and/or Revised Human Rights Policies & Procedures.** Ms. Neese has begun to receive some notifications/revisions. The revision process must be completed by no later than 3/1/08.
- **State Human Rights Committee** met on 10/26/07. In June 2008 there will be two vacancies on the State Committee. The State Committee is revising its application form.
- **Human Rights Advocate** Sonja Smith has resigned. Ms. Smith provided services to the Catawba-Roanoke Valley area for 17 years. Ms. Smith's responsibilities will be covered by Ms. Neese until a replacement is found.
- **DMHMRSAS Web Site** is the primary source for Human Rights forms, regulations and updates. Affiliates are encouraged to utilize the web site.
- **The Affiliation Agreement** will be due for renewal in January. Fees have been suspended for all standing members for the coming year.

- **Notification of Service Changes** which require modification of an affiliate's license should be made to Ms. Neese in writing. She will notify the Office of Licensure of the Committee's action.

V. Notification of New Locations or Services

The following intended changes to Affiliates' licenses were presented:

- Dona Blair reported Clinch Valley Treatment Center, has applied to add Outpatient and Intensive Outpatient services to its license. Motion was made by Mr. Stapleton and seconded by Ms. Evans to extend the affiliation to include the above services. Motion carried.
- Michael Bush reported Cumberland Mountain CSB has applied to add Therapeutic Day Treatment for Children to its license. Motion was made by Ms. Mullins and seconded by Dr. McLees to extend the affiliation to include the new service. Motion carried.
- Jane Peay reported Cumberland Mountain CSB has applied to add Intensive Outpatient Services to its license. Motion was made by Dr. McLees and seconded by Ms. Evans to extend the affiliation to include the new service. Motion carried.
- Lorie Horton reported Highlands CSB has applied to add two new locations to its Therapeutic Day Treatment for Children License -Valley Institute and High Point Elementary. Motion was made by Ms. Evans and seconded by Dr. McLees to extend the affiliation to include the new locations. Motion carried.
- Dianna Wilson reported Holston Family Services has applied to add a new location to its Intensive In-Home license-Trinity United Methodist Church, in Wise County. Motion was made by Dr. McLees and seconded by Ms. Mullins to extend the affiliation to include the new location. Motion carried.
- Rod McMurray reported Family Preservation Services has applied to add new locations to its Therapeutic Day Treatment license- Dryden and Ely Dale Primary Schools, Lee County; Honaker and Lebanon Elementary Schools, Russell County; Marion Primary School, Smith County; North Tazewell Elementary, Tazewell County; Abingdon Elementary, Washington County; and Powell Valley, Wise and JW Adams Primary Schools, Wise County. The Committee requested that due to the growth of the service that Mr. McMurray provide an updated organization chart at the next meeting. Motion was made by Mr. Stapleton and seconded by Ms. Evans to extend the affiliation to the above new locations. Motion carried.

VI. Request for Affiliation

The Committee verified receipt of the written request for affiliation by Creative Family Solutions which was granted at the 10/17/2007 meeting.

Angie Hamilton gave an overview and requested affiliation for Pressley Ridge. Pressley Ridge has applied for license to provide Intensive In-Home Services. Motion was made by Mr. Stapleton and seconded by Ms. Evans to grant temporary affiliation for a period of 6 month. Motion carried.

VII. Reporting of Human Rights Activities by Affiliates

The follow Annual Human Reports were presented:

- **Mountain Connections** – Sid Rhoton requested that due to privacy issues, that any further discussion, occur in Executive Session. It was the consensus of the Committee that further discussion could be postponed until the end of the meeting and to occur in Executive Session.
- **Cross Roads Point** - Jewell Hayes presented the report to the committee. Motion was made by Dr. McLees and seconded by Mr. Stapleton to accept the report as submitted. Motion carried.
- **Highlands Community Services** – Lorie Horton presented the report to the Committee. In response to specific questions by the Committee Ms. Horton requested that due to privacy issues, that any further discussion, occur in Executive Session. It was the consensus of the Committee that further discussion could be postponed until the end of meeting and to occur in Executive Session. Motion was made by Ms. Mullins and seconded by Mr. Stapleton to accept the report as submitted with the condition that Ms. Horton provided the Committee with the requested information. Motion carried.
- **Heartland South** - Ms. Neese stated there had been no response to the Committee's letter to Heartland South. The Chair, Mr. Johnsey, called for any comments from the floor. No comments were made. Motion was made by Ms. Evans and seconded by Mr. Stapleton to revoke Heartland South's affiliation. Motion carried.
- **Clinch Valley Treatment Center** – Dona Blain provided the Committee with copies of the report. The Committee reviewed the report. Motion was made by Ms. Mullins and seconded by Dr. McLees to accept the report as submitted. Motion carried.

Motion was made by Dr. McLees and seconded by Ms. Evans that the Southwest Regional Human Rights Committee go into closed session, pursuant to VA Code § 2.2-37711. A (4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records, namely to review Mountain Connection's Annual Human Rights Report. Motion carried.

Motion was made by Mr. Stapleton and seconded by Ms. Evans to reconvene into open session. Motion carried.

Upon reconvening in open session, motion was made by Mr. Stapleton and seconded by Dr. McLees that all the members be individually certified, that only such public business matters identified in the motion for closed session were heard, discussed and considered with the exception of some general discussion for the purpose of clarification. Motion carried. Each member then in turn so certified.

Motion was made by Ms. Evans and seconded by Ms. Mullins to accept the Annual Human Rights Report by Mountain Connection as submitted. Motion carried.

There being no other parties present except the Committee, Ms. Neese, and Highlands representatives Lorie Horton, and Carol Lett; the previous request for executive session made by Ms. Horton was deemed unnecessary and Ms. Horton completed her report as requested.

VIII. Other Business

Mr. Stapleton notified the Committee that his wife had been appointed to the Board of Directors for Planning District One (PD1). He stated that he would voluntarily remove himself from action that could be deemed a conflict on interest.

IX. Adjournment

Being no further business, Mr. Johnsey adjourned the meeting at 4:45pm.

Respectfully Submitted:

Lorie Horton,
Staff Liaison

Randy Johnsey,
Committee Chairperson