

Southwest Local Human Rights Committee
Corrected Minutes
August 19, 2015
Russell County Public Library, Lebanon, Virginia
2:00 p.m. – 4:00 p.m.

The Southwest Local Human Rights Committee met on Wednesday, August 19, 2015 at 2:00 p.m. at the Russell County Public Library in Lebanon, Virginia.

Members Present:

Bobby Mullins, Vice Chair
Jean Hankins, Secretary
Tamara Kincaid

Others Present:

Nan Neese, Regional Human Rights Advocate
Bob Foley, Associated Counseling Services
John Hagy, Clearview Center
Julie Wood, Counseling Interventions Incorporated
Heather Oakes, Creative Family Solutions/ Res Care
Jewelee Haynes, Cross Roads Point, Inc.
Kathy Mitchell, Davis House
Sherry Dye, DePaul Community Resources
Amy Burns, DePaul Community Resources
Brittney Turner, Dickenson County Behavioral Health Services
Brian Steffey, Dickenson County Hospital
Rod Mc Murray, Family Preservation Services, Inc.
Sharon Taylor, Frontier Health, PD1
Wendy Wampler, Frontier Health, PD1
Brad Kinder, Healing Waters Counseling Center, Inc.
Joel Wyatt, Health Connect America, Inc.
Dustin Jessee, Health Connect America, Inc.
Lorie Horton, Highlands Community Services
John Counts, Highlands Community Services
MJ Francisco, Highlands Community Services
Glenda Pollard, HopeTree Family Services
Beth Blansett, Journey House
Khari Otte, Mountain Connections, Inc.
Brooke Castle, Mountain Connections, Inc.
Anna Baker, Mountain States Health Alliance
Thelma Bond, R&S Helping Hands, Inc.
Roxanne Lane, R&S Helping Hands, Inc.
Kim Smith, Rachael's Haven
Patricia Landry, ResCare
Sally Lewis, Virginia Department of Social Services
Julie Johnson, Virginia Department of Social Services

I. Welcome And Introductions

Nan Neese welcomed the attendants and introductions were made.

II. Call To Order

The meeting was called to order at 1:55 p.m.

III. Public Comment Period

There were no public comments made.

IV. Adopt Agenda

Nan asked the Committee to add Creative Family Solutions and Health Connect America to the agenda as well as a closed session in order to conduct interviews with LHRC applicants and to conduct review of an Individualized Services Plan.

Motion was made by Tamara Kincaid and seconded by Jean Hankins to adopt the Agenda. Motion carried.

V. Approval Of Minutes

June 17, 2015

Motion was made by Jean Hankins and seconded by Tamara Kincaid to approve the June 17, 2015 minutes of the meeting. Motion carried.

VI. Advocate’s Report and Recommendations

Ms. Neese noted that the SHRC has approved a revised Quarterly Report form yet CHRIS still does not have the capability to print a regional report. Nan indicated that it is preferable for reports to be e-mailed but then they must not contain identifying information. It is necessary for providers to submit Agenda items before the deadline in order to prepare the Committee’s packets. Sharon Taylor will send out the reminder to send the agenda items by the deadline. We need 1 more recommendation of membership. The State Committee visits New River Valley Medical Center in September.

VII. Affiliates’ Quarterly Reports

The following affiliates filed second quarter 2015 reports:

1. Rachael’s Haven
2. R&S Helping Hands
3. Journey House
4. HopeTree Family Services
5. Highlands Community Services
6. Health Connect America
7. Healing Waters Counseling Center
8. Family Preservation Services
9. Dickenson County Hospital-Senior Life Solutions
10. Dickenson County Behavioral Health
11. DePaul Community Resources
12. Cross Roads Point

13. Creative Family Solutions/ Res Care
14. Clinch Valley Treatment Center
15. Clearview Center-Russell County Medical Center

It was the consensus of the Committee to accept the report from Frontier Health Sunhouse in the absence of their staff and to defer Frontier Health, PD1 until the next meeting.

It was acknowledged that there was no representation from Infinite Potential Supportive Services and no report was submitted. It was noted that Associated Counseling Services was still in the licensing process. Cumberland Mountain Community Services' report was received by Nan.

A motion was made by Jean Hankins to accept the reports as submitted and Tamara Kincaid seconded the motion.

The following affiliates filed the first quarter 2015 reports:

1. HopeTree Family Services
2. Dickenson County Behavioral Health
3. DePaul Community Resources
4. Creative Family Solutions/ Res Care

VIII. Annual Reports

1. Rachael's Haven
2. R&S Helping Hands
3. Journey House
4. Family Preservation
5. Dickenson County Hospital: Senior Life Solution
6. Dickenson County Behavioral health
7. Creative Family Solutions

IX. Provider Updates

- A. **Davis House:** Kathy Mitchell reported they have a capacity for 4 consumers.
- B. **Dickenson County Hospital Inpatient Program:** Brian Steffey reported that this service is provided for consumers 65 years and older for Outpatient Services. They desire to start geriatric inpatient for the 10 bed facility.
- C. **Counseling Interventions:** Julie Woods reported their partner company is Health Connect America. They are requesting to provide services to 6 new schools.

X. Policy and Procedure Review

PD1/Frontier Health Independence House reviewed the changes to the Program Rules and referred to the 5th and 6th statements. A motion was made by Tamara Kincaid and seconded by Jean Hankins to approve the Program Rule revision.

XI. Request For Affiliation

A. Dickenson County Hospital Inpatient Program

The Committee reviewed the initial request for affiliation with Dickenson Community Hospital's new 10 bed Inpatient Service for geriatric patients. Motion was made by Jean Hankins and seconded by Tamara Kincaid to continue affiliation. Motion carried.

B. Health Connect America

Joel Wyatt requested extending affiliation to an Outpatient Service. Motion was made by Tamara Kincaid and seconded by Jean Hankins to extend affiliation. Motion carried.

C. Creative Family Solutions/ Res Care

Heather Oakes requested affiliation of a third home. Motion was made by Tamara Kincaid and seconded by Jean Hankins to extend affiliation to Creative Family Solutions addition of a third home.

D. Highlands Community Services

John Counts requested affiliation for 3 new locations: The first request for affiliation is for ID Sponsor Home Sword at their new location. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion carried.

John Counts requested affiliation for the additional Wann Sponsor Home for Intellectual Disabilities. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion carried.

John Counts requested affiliation for Outpatient Services for the Children’s Advocacy Center in Bristol, Virginia. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion carried.

E. Counseling Interventions

Julie Wood requested affiliation to add 6 new sites: Eastside High School, Wise Primary, Coeburn Primary, Union High School, St. Paul Elementary and Coeburn Middle School. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion carried.

F. Davis House

The Committee reviewed the initial request for affiliation with Davis House, a group home for individuals with intellectual disabilities in North Tazewell, Virginia. A motion was made by Tamara Kincaid and seconded by Jean Hankins to continue affiliation. Motion carried.

G. DePaul Community Resources

Sherry Dye requested affiliation for DePaul’s Intensive InHome Service for youth at Abingdon and Cedar Bluff. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion Carried.

H. Frontier Health PD1

Sharon Taylor requested affiliation of 3 additional service locations in Lee, Scott and Wise Counties for SA focused services for youth and families in the 3 Court Service Units. A motion to extend affiliation was made by Tamara Kincaid and seconded by Jean Hankins. Motion carried.

XII. Notice to Conclude affiliation

Health Connect America requested to conclude affiliation with the proposed locations for PSR Services at Big Stone Gap and Bristol. A motion to conclude affiliation for those locations was made by Jean Hankins and seconded by Tamara Kincaid. Motion carried.

XIII. Other Business

There was no other business at this meeting.

XIV. Closed Session

Motion was made by Tamara Kincaid and seconded by Jean Hankins that the Southwest Virginia Local Human Rights Committee go into a closed session pursuant to VA Code 2.2-3711.A (4) and (15) for the purpose of protecting the privacy of individuals in personal matters not related to public business and the discussion of medical and mental records, namely to interview of LHRC applicants and to conduct review of an individualized services plan. Motion carried.

Ms. Kincaid moved and Ms. Hankins seconded that the Southwest Local Human Rights Committee reconvene into public session. Motion carried.

Each member then certified that to the best of their knowledge only matters lawfully exempted from open meetings requirements were heard, discussed or considered.

The Committee directed Ms. Neese to forward the candidates' applications to the State Human Rights Committee for consideration for appointment.

XV. Next Meeting

The next Southwest Local Human Rights Committee meeting will be held on Wednesday, October 21, 2015 at 2:00 p.m. at the Russell County Library in Lebanon, Virginia.

XVI. Adjournment

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Ada Stacy
Committee Chair

MJ Francisco
Administrative Liaison

Corrected 10/21/2015